



CUPE Local 104
1378 Triole St
Ottawa, ON K1B 3M4

Nomination Guide

- Ensure you fill out the nomination form completely and email a scanned copy to elections@cupe104.ca . This email is monitored by the elections committee and can also be used for any questions or concerns about the election.
- It is your responsibility to campaign. Except as noted below, CUPE Local 104 will not post or send information about candidates to our members on your behalf.
- You may not use employer resources (e.g. email, bulletin boards, photocopiers, etc.) to campaign for union elections.
- Shortly after the close of nominations, the elections committee will notify nominees of timelines for campaigning and send an email to all members eligible to vote in the election including:
 - Nominee's name
 - Nominee's work location (i.e. Province/Territory)
 - One hyperlink, provided by the nominee, pointing to a website of the nominee's choosing.

NOTE If you do not want your information circulated, you must clearly state this on your nomination form.

- Add @cupe104.ca to your trusted email recipients to ensure you receive any important information about the election from the elections committee.
- Ensure all campaigning is in line with the:
 - CUPE Constitution - <https://cupe.ca/cupe-constitution>
 - CUPE Code of Conduct - <https://cupe.ca/cupe-code-conduct>
 - CUPE Local 104 Bylaws - <https://104.cupe.ca/resources/bylaws/>

There are many free online resources available for you to use when campaigning. For example, you could use social media accounts, groups, pages or websites to post information about yourself and your campaign. It is up to you to get your name out there and campaign. In order to ensure impartiality, CUPE Local 104 and its elections committee cannot assist with your campaigning.

Here is a sample list of companies currently offering free websites. There are many others out there and this list is just for example and is not an endorsement of these sites by CUPE or CUPE Local 104. You should do your own research and ensure you understand any terms and conditions before signing up.

- Google Sites - <https://sites.google.com/new>
- Ucraft - <https://www.ucraft.com/>
- Weebly - <https://www.weebly.com/ca>
- Wordpress.com - <https://wordpress.com/create/>
- Wix - <https://www.wix.com/>



Nomination Form

Date: _____

I, _____, hereby nominate _____ for the
position of _____ East IM Chair (until 2021 elections). *

**Only open to IMs located in the Eastern Region.*

Nominator's Information:

Full Name: _____

Email Address: _____

Phone Number: _____

Nominator's Signature: _____

I, _____, based out of _____, accept the nomination
for the position of _____ East IM Chair (until 2021 elections).

Nominee's Information:

Full Name: _____

Email Address: _____

Phone Number: _____

Address: _____

Nominee's Signature: _____

The Election Committee will confirm each accepting nominee's eligibility.